

## Green Team Summer 2014 Job Description \*\*\*Applications due May 09, 2014 at 5:00pm\*\*\*

Groundwork Lawrence (GWL) is hiring **NEW Green Team Members**. Green Team offers **part-time paid positions** for high school aged young adults, from **Lawrence, MA** to help lead and learn about local environmental and health issues, conduct research, raise awareness, increase access to fresh food, and participate in hands-on improvement projects throughout the City of Lawrence. This summer we will hire 3 crews of 10 Green Team members. Green Team will work for 8 weeks beginning on **June 23 and ending on August 16. A few overnight and weekends required.** Green Team is paid for 18 hours of work a week, at a rate of \$8.00 per hour. A minimum of 6 additional hours of unpaid service (volunteer) per week is mandatory and included as part of the schedule. There will be an opportunity for summer Green Team members to apply to be a part of the school-year Green Team at the end of the summer. Summer Green Team will rotate through three crews:

### The “So Fresh” Crew will:

- Contribute to Green Team’s “Keepin’ It Fresh” Business Venture:
  - Plant and maintain vegetable gardens in various community and schoolyard garden plots
  - Sell products at weekly Farmers Market.
- Offer children’s activities and healthy living workshops at weekly Farmers Market.
- Participate in Health Workshops to learn about diet-related health issues and energy balance.
- Create and share skits and hands-on activities to teach other youth in Lawrence about diet-related health issues and gardening.
- Assist volunteers to raise fresh produce for Bread and Roses Soup Kitchen at Costello Community Garden and harvest produce for Johnson Family Farm for Neighbors in Need.

### The “So Clean” Crew will:

- Maintain City Parks through trash pick-up, beautification projects, invasive species removal, and maintenance of rain and pollinator gardens.
- Maintain Department of Conservation and Recreation properties including: trash pick-up, beautification projects, invasive species removal, & trail development and maintenance.
- Develop and offer educational tours of local parks for groups of Lawrence youth.
- Explore different career paths in the environmental and conservation fields.
- Participate in camping/hiking trips and other field trips.

### The “So Connected” Crew will:

- Provide environmental education/stewardship sessions for children in the Summer Parks and Recreation.
- Establish and maintain social media outreach including Facebook, Twitter, blogging, and writing articles for summer newsletter.
- Participate in community leadership and advocacy.
- Work with local government, non-profits, and citizens to complete outreach goals.

## Application for Groundwork Lawrence's Green Team

*Please be sure you have fully read the job description before completing this application. Fill out all questions below, and include the names and current contact information for three (3) references. Make sure you ask your reference before including his or her information. Have at least one reference write you a letter of recommendation. You and a guardian must sign the final page of this application in order for it to be complete. Please submit your full application to Stephanie Maraldo by 5pm on Friday, May 09, 2013.*

NAME \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY Lawrence STATE: MA ZIP \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ T-SHIRT SIZE: \_\_\_\_\_

Where do you currently attend school? \_\_\_\_\_

What grade will you be entering fall 2014? \_\_\_\_\_

**Why would you like to join Green Team? What do you hope to gain from being a member of the Green Team?**

**List 3 of your favorite outdoor activities, and tell us about one of these activities in detail:**

(Feel free to use additional paper or type your answers if you don't have enough room.)



**What skills, strengths, and/or experience would you bring to this job?**

**What activities outside of school are you involved with?**

**Have you ever done any volunteer work in your community? For example, have you ever helped a neighbor, volunteered with your church or mosque, tutored another student, helped at a soup kitchen, etc.? Explain/describe.**

**What environmental issues concern you most in Lawrence? What could you do as a citizen to fix these problems?**



## REFERENCES

Please list below 3 references from an adult (*not a relative*) that you have worked with in the past, who can give an honest evaluation of your skills and accomplishments.; it could be a teacher, a religious leader, a coach, mentor, a former employer, etc. Please include their name, relationship to you, phone number and email. Applicants are encouraged to have each reference complete the attached Recommendation Form as part of the application.

- Name:
- Relationship:
- Phone number:
- Email:

- Name:
- Relationship:
- Phone Number:
- Email:

- Name:
- Relationship:
- Phone number:
- Email:

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**Applications must be submitted by 5/09/14:**

- by mail or dropped off in person at: 60 Island St., 3<sup>rd</sup> Floor, Lawrence MA 01840
- email (scanned with signatures) to Stephanie Maraldo at [smaraldo@groundworklawrence.org](mailto:smaraldo@groundworklawrence.org), with applicants name clearly stated.
- faxed to 978.974.0882

**\*Applications are due no later than Friday May 09, 2014 at 5:00pm. If we do not get your application, fully completed, by that time you will not be considered for a position.**

**Please no phone calls. We will call you if your background meets Green Team qualifications to set-up an interview.**



# Application for Employment with Groundwork Lawrence Green Team

## LETTER OF RECOMMENDATION

**Please include the following information in your letter (you may use this form or attach a separate document):**

- A paragraph or sentence explaining how you know the applicant you are writing about and the nature of your relationship with him/her.
- An honest evaluation of the youth's skills and accomplishments. Please include specific examples if possible.
- A statement or summary that explains why you would recommend the applicant you are writing about to be hired as part of Groundwork Lawrence's Green Team.

Youth's name: \_\_\_\_\_

Name of person completing this form: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applications are due to Groundwork Lawrence by May 09, 2014 at 5pm. References should be submitted in a sealed envelope, with a signature over the sealed flap and can be submitted:

- with the youth's application
- by mail or dropped off in person at: 60 Island St., 3<sup>rd</sup> Floor, Lawrence MA 01840
- emailed to Stephanie Maraldo, [smaraldo@groundworklawrence.org](mailto:smaraldo@groundworklawrence.org)
- faxed to 978.974.0882

